



# CAMP NELLIE HUCKINS

## OUR 83<sup>rd</sup> SEASON

### INFORMATION FOR THE SUMMER OF 2010



#### 2010 CAMP DATES:

1st Session: June 26 to July 10      2nd Session: July 10 to July 24  
 3rd Session: Sunday, July 25 to August 7      4th Session: August 7 to August 21

Campers must attend for a minimum of one session, which is 2 weeks, and may attend two sessions, as space allows. Campers attending two sessions must register for either the **first two**, or **last two** sessions. We do not accept six or eight week campers. New Juniors are not allowed to attend more than one 2-week session.

All campers **arrive** between 2:00 PM and 4:00 PM.

All campers **check out** between 9:00 AM and 11:00 AM.

These Arrival and Check Out Times allow the Camp Staff to devote appropriate attention to campers who are leaving in the morning, and to those who are entering camp in the afternoon. Please do not arrive prior to scheduled times.

#### REGISTRATION INFORMATION:

**REGISTRATION CARD:** Parents, please fill out the registration card **completely**. ALL of the information on the card is vital to our record keeping and must be complete. We will be communicating by email more often-**please** be sure your email address is legible. By signing the registration card you are giving your daughter permission to participate in all camp activities. (Horseback Riding, Waterskiing, Mountain Trips, etc...)

Campers are registered in the order of the **postmark date** on the outside of the envelope. The earlier the postmark, the better the chance of getting in. Priority is given to our returning campers, however **we do not hold spaces for those returning campers who do not have early postmarks**. While we try to honor each girl's first choice of session, some sessions tend to fill up quickly. If your daughter is available and willing to attend a second choice, please note that on the registration card. Please be aware that all choices will be considered equally. We will make every effort to place her in one of the sessions requested. **Please be sure to read your paperwork carefully** to confirm what session she will be attending! Because of the large number of returning campers we will be limiting the number of 4 week campers. Our policy is to give as many girls the opportunity to attend Camp Huckins as possible.

**REGISTRATION FEE:** a \$50.00 fee must accompany the registration card for one session or **\$100.00 for two** sessions. **This fee is non-refundable.**

**Registration status will be in the mail by the end of January  
 Please do not call the office for this information.**

**TUITION FEES:** The 2010 Tuition Fee for one session is \$975.00. This includes the mandatory registration fee, insurance fee, **canteen, fee for one session, and also covers the cost of the yearbook and a cabin picture**. The person who signs the Registration Card is responsible for payment of all fees. We cannot make deductions for delay in arrival, or leaving before scheduled date. All payments are required in full by May 1st. If payment is not made by then, we will assume your daughter is not coming to camp and her spot will be given to someone on the Wait List.

**SCHOLARSHIP INFORMATION:** Full and partial scholarships are awarded based on financial and emotional need. Please contact the office for an application.

**WAIT LIST:** In the event that your daughter is placed on the Wait List, you will receive an acknowledgement. We will contact you as space becomes available. If you wish to remove your daughter from the Wait List, please contact the registrar in writing as soon as you make that decision and your check will be returned. **Deposit checks are not cashed** until your daughter has been accepted.

**CANCELLATION POLICIES:** If you need to cancel your daughter's registration please notify the Registrar in writing as soon as possible. Camp Huckins has a **no-refund** policy, for both registration fees and tuition payments. Camp bank deposits will be refunded in the event of a cancellation.

**MEDICAL INFORMATION:** All campers must furnish a completed Health Form. The form is available on our website and will be sent to everyone in April. Your daughter's physical must have been completed within two years of her stay at camp. Both a parent and a physician need to complete the form. **No child will be allowed to enter camp on arrival day** if a completed health form was not received by our office **ten days prior to the session starting**. Bringing the form with you will cause a delay in being allowed to enter the camp.

**HEALTH FORM UPDATE:** We will also be sending a health form update two weeks prior to your daughter attending camp. This form needs to be signed by a parent, stating any changes that have happened since her last physical. This form needs to be brought with you to camp.

Our Health Center staff must administer all medications brought to camp. If your daughter requires either an asthma inhaler or an epi-pen please fill out the permission form which is available on our website. Camp Huckins has an attending physician, and two registered nurses are in residence at our well-equipped Health Center. No medication is to be left in the cabin, this includes vitamins. Do not send "over the counter" medications with your daughter. The Saco River Medical Group in Conway takes our outpatients, and Memorial Hospital in North Conway is well equipped to handle emergencies.

**INSURANCE:** Health and Accident Insurance is **compulsory**, a charge of \$20 per session has been included in the camp fee. We have a blanket coverage policy to protect all persons in camp for accident and illness. This policy is limited to \$1000.00 per camper, but will cover most camp related health incidents. **This will not, however, cover pre-existing illnesses or accidents.** Any amounts above \$1000.00 will be billed to your health insurance company.

**RESTRICTED DIETS AND BEDWETTING:** *Please be advised that we strongly discourage campers with restricted diets or even occasional bedwetting issues as our staff is not trained for these types of specific concerns.* For referral to accredited camps that accommodate these specific concerns, please contact the American Camp Association for the New England area at (866) 534-2267.

**SPECIAL PROGRAMS:** Other expenses that may be incurred by campers are listed below. Please read carefully, as some restrictions do apply.

**BIRTHDAY CAKES:** We will provide a cake to your daughter's cabin, on her birthday at the cost noted below. This is mandatory, unless we are notified otherwise.

**HORSEBACK RIDING:** Available to all girls who have **completed the 4th grade**. Your daughter may ride a maximum of 1 time per week and the \$25.00 fee is per lesson.

**WATERSKIING:** Available to any camper who has passed her Outside Area Swim Test. The \$18.00 fee is per lesson.

**CAMP BANK:** ALL campers must have money deposited in their Camp Bank Account. All charges (such as Horseback Riding and Waterskiing) will be deducted from this account. The recommended amount for 2 weeks is \$100.00 (less for girls who do not ride or waterski). "W"s and "CIT"s will need about \$150. Some charges deducted from the Camp Bank are outlined here:

Waterskiing . . . . .	\$18.00	Laundry . . . . .	\$ 1.10 per lb. (\$10.00 Minimum)
Horseback Riding . . . . .	\$25.00	Birthday Cake . . . . .	7.50
Store Purchases		Craft Shop Supplies	
		Trip Transportation - determined by trip	

Accounts are occasionally "overdrawn", so please discuss your daughter's spending habits with her. Any overdrawn account must be settled prior to your daughter's leaving camp. Any remaining monies will be mailed to parents at the beginning of the following session. Please cash refund checks promptly as these checks will not be honored the following summer. All uncashed refund checks will be void after 90 days and monies will be donated to the Camp Huckins Scholarship Fund.

Campers are placed in Divisions according to the **grade completed in June 2010**. Each Division includes the following Grades:

- JUNIOR: 3RD & 4TH Graders, and 5TH Graders (Who are new to Camp Huckins)
- MIDDLER: Returning 5TH Graders, and 6TH Graders
- SENIORS 7TH and 8TH Graders
- LEADERSHIP: 9TH Graders and CITs (Counselors in Training by invitation, only)

**CABIN ASSIGNMENTS:** Cabin assignments are made in the best interest of Camp and your daughter. Girls are assigned to cabins **by grade**. Campers may request one cabin mate, of the same grade, on the registration card. We do not put more than two girls from the same town in one cabin. While we cannot guarantee a request we will make every effort to accommodate your request when **both campers** request each other. **Please do not ask for exceptions**. Placing girls in cabins is an involved process - please consider your request carefully.

Changes in cabin requests must be made in writing at least **one month** prior to your daughter attending camp. Last minute changes can disrupt the entire division; therefore, our policy is not to make any changes in cabin assignments on Incoming Day.

**BED/BUNK ASSIGNMENTS:** Campers will draw their Bed assignment (upper or lower bunk) from a hat upon entering the cabin.

**TRUNKS:** We are very strict on the size of trunks allowed in the cabin. The size is as follows: 32" x 18" x 13 1/2". Please do not bring anything higher than 13 1/2" as it must fit under the bunk. If the trunk is oversize, it will have to be unpacked and sent home with the parents. Anything larger presents a safety hazard. Chests of drawers are allowed, but must also conform to specific dimensions, which are as follows: 15 5/8" x 12 5/8" x 27", only one per camper. We ask that you please adhere to these sizes in order to make your daughter's first hours at camp less stressful.

#### OTHER INFORMATION:

**PETS:** For sanitary reasons pets will **not** be allowed to enter camp on change days.

**CHANGE DAY VISITING:** Campers attending for 4 weeks have a visiting day at the two-week period change. Parents of four-week campers may visit between 9:00AM and 4:30PM. Picnic areas are available, or you may take your daughter out of camp for the day, but must return by 4:30PM. Swimming is not allowed for visitors. If campers are going to be leaving with someone other than parents, we need **signed and written** documentation from parents **ahead of time**. Campers will not be allowed to leave camp with anyone **under the age of 21**.

★ Visits and phone calls to campers are not an option. Please understand that we do not wish to keep you from your daughter, but visits and calls often cause homesickness and can be disruptive to our daily program, as well as the whole cabin. **NO cell phones or IPODS are allowed at camp.**

**DISMISSAL:** We reserve the right to dismiss any camper whose behavior is unacceptable and contradictory to the Huckins Spirit. Behavior such as fighting, bullying, stealing, use or possession of alcohol, tobacco or drugs, and use or possession of weapons of any sort are not tolerated and will result in immediate dismissal from camp.

*"Rules for acceptance and participation in the program are the same for everyone without regard to race, color, religion, national origin, or disability."*

**PLEASE KEEP THIS BULLETIN FOR FUTURE REFERENCE**